

**F.No. 4-15/2023-Admin
Government Pakistan
Ministry of Human Rights**

Applications are invited for appointment on the following PSDP project purely on contract basis.

Umbrella PC-I for Prime Minister's Initiative for Women Empowerment

SITUATIONS VACANT

The Ministry of Human Rights invites applications from Pakistani Nationals to fill the following posts in the PSDP Project titled "**Umbrella PC-I for Prime Minister's Initiative for Women Empowerment**" on purely Contract basis for the period of one year/ completion of the project. The test and interview of the post wise to be processed as per Government Policy.

S. No	Name of post	Age Limit	No. of Vacant Posts	Qualification & Experience	Quota
1	Project Director (PPS-10)	35-50 years (including 5 years' general age relaxation)	01	<ul style="list-style-type: none">First Class or Grade 'B' Master's Degree or 16 years' education preferably in Public Administration/ Sociology/ Economics/ Social Work/ Development Studies/ Gender Studies or equivalent qualification from a University recognized by HEC.Minimum 17 years' post qualification experience in project planning, project management, research, project appraisal, monitoring and evaluation in multispectral development programmes/ projects including assets transfers, livelihood creation and skills trainings in Government/Semi Govt./Autonomous Bodies/NGOs/INGOs.	Punjab (Including ICT) Merit-01
2	Deputy Project Director (PPS-9)	35-45 years (including 5 years' general age relaxation)	01	<ul style="list-style-type: none">First Class or Grade 'B' Master's Degree or 16 years' education preferably in Public Administration/ Sociology/ Economics/ Social Work/ Development Studies/ Gender Studies or equivalent qualification from a University recognized by HEC.Minimum 12 years' post qualification experience in project planning, project management, research, project appraisal, monitoring and evaluation in multispectral development programmes/ projects including assets transfers, livelihood creation and skills trainings in Government/Semi Govt./Autonomous Bodies/NGOs/INGOs.	Punjab (Including ICT) Merit-01
3	Database Manager (PPS-8)	35-40 years (including 5 years' general age relaxation)	01	<ul style="list-style-type: none">First Class or Grade 'B' Master's Degree or 16 years' education preferably in Computer Science, Information Systems, or a related field from a recognized university by HEC.Minimum 5 years post qualification experience in database management and administration in Government/Semi Govt./Autonomous Bodies/NGOs/INGOs.	Punjab (Including ICT) Merit-01
4	Procurement Specialist (PPS-8)	25-40 (including 5 years' general age relaxation)	01	<ul style="list-style-type: none">First Class or Grade 'B' Master's Degree or 16 years' education preferably in Business Administration, Public Administration, or a related field from a recognized university by HEC.Minimum 5 years post qualification experience in procurement and contract management in	KPK (merit)

				Government/Semi Govt./Autonomous Bodies/NGOs/INGOs.	
5	Financial Management Specialist (PPS-8)	25-40 years (including 5 years' general age relaxation)	01	<ul style="list-style-type: none"> First Class or Grade 'B' Master's Degree or 16 years' education preferably in Finance/Accounting/Commerce/CA/ACCA/ACMA from a recognized university by HEC. Minimum 5 years post qualification experience in financial management, accounting, or auditing in Government/Semi Govt./Autonomous Bodies/NGOs/INGOs. 	Sindh(U) (merit)
6	Monitoring and Evaluation Specialist (PPS-8)	25-40 (including 5 years' general age relaxation)	01	<ul style="list-style-type: none"> First Class or Grade 'B' Master's Degree or 16 years' education preferably in Public Administration/ Sociology/ Economics/ Social Work/ Development Studies/ Gender Studies or equivalent qualification from a University recognized by HEC. Minimum 5 years post qualification experience in project planning, project management, research, project appraisal, monitoring and evaluation in Government/Semi Govt./Autonomous Bodies/NGOs/INGOs. 	Sindh(R) (merit)
7	Audit and Accounts Expert (PPS-7)	25-35 years (including 5 years' general age relaxation)	01	<ul style="list-style-type: none"> First Class or Grade 'B' Master's Degree or 16 years' education preferably in Finance/ Accounting/ Commerce/CA/ACCA/ACMA from a recognized university by HEC. Minimum 3 years post qualification experience in financial auditing and accounting in Government/Semi Govt./Autonomous Bodies/NGOs/INGOs. 	Punjab including ICT (merit)
8	IT/ MIS Specialist (PPS-7)	25-35 (including 5 years' general age relaxation)	01	<ul style="list-style-type: none"> First Class or Grade 'B' Master's Degree or 16 years' education preferably in Computer Science, Information Technology, or a related field from a recognized university by HEC. Minimum 3 years post qualification experience in IT systems development and management. in Government/Semi Govt./Autonomous Bodies/NGOs/INGOs. 	Punjab including ICT (merit)
9	Law Officer (PPS-7)	25-35 years (including 5 years' general age relaxation)	01	<ul style="list-style-type: none"> First Class or Grade 'B' Master's Degree or 16 years' education Law (LLB) from a recognized university by HEC. Minimum 3 years post qualification experience as a legal professional in Government/Semi Govt./Autonomous Bodies/NGOs/INGOs. 	KPK (Merit)
10	Research & Statistical Analysis Officer (PPS-7)	25-35 (including 5 years' general age relaxation)	01	<ul style="list-style-type: none"> First Class or Grade 'B' Master's Degree or 16 years' education preferably in Statistics, Economics, Social Sciences, or a related field from a recognized university by HEC. Minimum 3 years post qualification experience in research and statistical analysis in Government/Semi Govt./Autonomous Bodies/NGOs/INGOs. 	Punjab including ICT (merit)

11	DDO (Drawing and Disbursing Officer (PPS-7)	25-35 years (including 5 years' general age relaxation)	01	<ul style="list-style-type: none"> First Class or Grade 'B' Master's Degree or 16 years' education preferably in Finance/ Accounting/ Commerce/CA/ACCA/ACMA from a recognized university by HEC. Minimum 3 years post qualification experience in financial auditing and accounting in Government/Semi Govt./Autonomous Bodies/NGOs/INGOs. 	Punjab including ICT (merit)
12	Assistant (PPS-5)	18-28	01	<ul style="list-style-type: none"> Graduate (14 years education), minimum 2nd Div. from a university recognized by HEC. 2-year experience will be preferred. 	Punjab including ICT (merit)
13	Naib Qasid (PPS-1)	18-25	02	<ul style="list-style-type: none"> Primary or Middle Pass. Middle will be preferred. 	Local Base (ICT)

Terms & Conditions

1. The selection shall be made purely on merit basis observing regional/provincial quota with 10%, 5% & 2% quota for women, minorities & disabled candidates respectively as per Govt. Policy
2. Interested candidates can apply online through National Job Portal at website www.njp.gov.pk within 15 days from the date of publication of advertisement.
3. Advertisement can be downloaded from website www.mohr.gov.pk.
4. ToRs/Job Descriptions can also be downloaded from website www.mohr.gov.pk.
5. Only short-listed candidates will be called for written test/ interview.
6. Candidates already in Government Service should apply through proper channel, along with NOC from their organizations clearly stating the length of service and other particulars.
7. Candidates will have to produce original documents at the time of interview. Candidates already in Government Service, will also have to produce original NOC from their departments/organizations.
8. The general age relaxation of 5 years and others in upper age limit would be granted as admissible under the rules.
9. No TA/DA shall be admissible for appearing in test/interview.
10. If a candidate is interested to apply for more than one post, he should apply separately.
11. The competent authority reserves the right to cancel the process of recruitment at any stage without citing any reasons.

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